

ANNUAL GOVERNANCE STATEMENT 2022-23

This statement seeks to outline the impact of governance arrangements at Duxford Church of England Primary School throughout the course of the 2022-23 academic year.

Governor Membership, Vacancies and Attendance

The Instrument of Government for Model Primary School allows for 11 governors across different categories.

The Governing Body Membership currently stands at 8, with 3 vacancies.

Through the course of the 22-23 Academic Year, the Governing Body has lost 5 governors. It successfully recruited 1 Parent Governor, 1 Staff Governor and has received a further application for the position of Foundation Governor.

Over the course of the 2022-23 Academic Year, the Governing Body has been chaired by Dr Gillian Hinks.

The work of the Governing Body has been supported by Ms J Houghton, as Clerk to Governors.

Over the course of the year, Governors at Duxford Primary School demonstrate an overall positive attendance and engagement with their work. Further information about governor attendance can be found on the school website.

The Structure of Governance

As well as meeting as a Full Governing Body, Duxford Primary School also has two committees, in order to ensure sufficient oversight, support and accountability towards areas of identified priority and statutory coverage.

The school names these committees as:

- Resources Committee – which mainly deals with HR, Finance, Health and Safety, Premises and
- Standards Committee – which mainly deals with the curriculum, assessment and data, SEND and Pupil Premium expenditure and impact

Both committees and the Governing Body overall have a continued oversight of the school's safeguarding responsibilities and manage the updates of school policies aligned to the particular areas of responsibility.

In addition to the above, the school also constitutes a Pay Committee and Headteacher Performance Management Panel annually.

Committees related to particular purposes such as dealing with complaints or exclusions are constituted as they are required, in line with the determining policy guidance.

Impact of the work of the Full Governing Body

Over the course of the last academic year, the Governing Body has demonstrated notable impact with regard to;

- Supporting the school's financial strategy to ensure the best value with regard to the quality of education is maintained for the future
- Regular monitoring of school's performance and receiving updates from the Headteacher to inform their work, in order to ensure the continued education and safety of all children, and with regard to progress against the School Development Plan.
- Worked closely with the Senior Leadership Team using both on and off-site meetings to develop the school's ethos, vision and the 3-year strategy.

Impact of the work of the Resources Committee

Over the course of the last academic year, the Resources Committee has demonstrated notable impact with regard to;

- Discussing how best to structure the school's staffing and classes in future years to ensure a continued quality of education and financial sustainability
- Promoting good attendance for children within school, especially those from disadvantaged backgrounds
- Supporting the Head Teacher during the school rebuild, the final handover is due on 21st July 2023 on schedule.
- Ensuring the school continues to prioritise the wellbeing of pupils and staff throughout the school

Impact of the work of the Standards Committee

Over the course of the last academic year, the Standards Committee has demonstrated notable impact with regard to;

- Ensuring that all children have access to a broad and balanced curriculum
- Ensuring that school leaders have adapted the school's curriculum to accommodate the different abilities and needs of the pupils

- Through analysis of pupil performance data ensuring that the school focused particularly on priority areas.
- Ensuring that the Pupil Premium was invested effectively to provide optimum impact upon children's learning

Governor Training

Governors work collectively, so we are always able to benefit from our different points of view, skills and considerations within meetings. However, the Governing Body has also benefitted from training courses on the following topics throughout the course of the year;

- Safeguarding – in order to effectively fulfil our duties in quality assuring the safeguarding arrangements for all children at Duxford Primary School.
- Monitoring the Curriculum – in order to ensure that our monitoring and questions are informed to gather the most important information from curriculum leaders
- Handling Complaints, Grievances and Allegations
- LA Briefings – in order to remain up to date with latest Local Authority information regarding the approaches towards many aspects of school life
- The 2 governors who joined at the end of the previous year attended Induction training and completed the governor development plan.
- Governors increasingly use on-line training, in addition to the above training provided by the Local Authority, to increase specific areas knowledge and assist them in their work.

Governor Monitoring

As well as attending meetings, governors are normally expected to visit school to understand more about school life and particular areas of priority (typically linked with different areas of the curriculum). The pandemic rules for much of last year precluded in person visits which only started up again in the Summer term.

Throughout the course of this year, Governors have undertaken particular monitoring in relation to;

- Safeguarding
- The Curriculum
- Premises, Health and Safety

- Writing
- Teaching and Learning
- Wellbeing
- SEND
- Website Content
- Improving Outcomes for Vulnerable Pupils
- Effectiveness of Pupil Premium grant

Forward Planning

The Governing Body looks forward to the forthcoming academic year. The work will include;

- Ensuring that the school is suitably prepared for OFSTED and SIAMS inspections
- Providing continued oversight regarding the impact of expenditure upon children's outcomes
- Supporting the school to continue to provide a broad and balanced curriculum for all pupils along with equality of opportunity
- To support the school to raise attainment for all pupils including the disadvantaged.
- To ensure the school's Vision and Values continue to be effectively implemented across all areas of the school
- Supporting and monitoring the move to Co-Headship

Other information and contact

Further information regarding the work of the Governing Body can be found at:

www.duxford.cambs.sch.uk

This includes information regarding attendance of governors and their Declarations of Interest.

Alternately, stakeholders are always welcome to engage with the work of the Governing Body by contacting the Chair of Governors via email to ghinks@duxford.cambs.sch.uk regarding the work of the Governing Body.