



Aim high Fly High

Name of Policy	School Travel Policy
Date last reviewed	June 2024
Date to be reviewed	June 2026
Governor Committee	FGB
Key Member of staff	Headteacher
Statutory	No

Duxford Church of England Community Primary School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.

We actively encourage our pupils and staff to walk, scoot or cycle to school as they:

- keep us fit and healthy
- help our pupils develop road safety skills which will keep them safe as they travel further afield and more independently
- help keep our local air clean, and our streets free from congestion
- are life skills that everyone should be able to benefit from

What we do

- We promote safe and active travel as much as possible by using our noticeboard, displays, newsletter and website at www.duxford.cambs.sch.uk
- We encourage all members of our school community to walk, cycle or travel by public transport for the journey to school. To support this we provide:
 - Cycle training (Bikeability)
 - Cycle parking
 - Scooter parking
- Local school trips are made by public transport where possible, or on foot if the destination is close by

What we ask of parents.

- Please encourage your child(ren) to walk, scoot or cycle to school whenever possible
- Ensure your child(ren) walk or ride sensibly and safely on the way to and from school, and to push bikes and scooters on school grounds
- Ensure that bicycles and scooters are roadworthy and properly maintained. If in doubt consult a qualified mechanic
- Provide your child(ren) with a cycle helmet
- Ensure your child(ren) can be seen by fitting lights to their bike and by supplying them with high-visibility clothing
- Make sure your child(ren) has a lock for their bike or scooter and that they know how to use it
- Ensure you have appropriate insurance cover for your child(ren)'s bicycle or scooter as the school is not liable for any loss or damage to cycles or scooters on the premises or being used on the way to or from school
- Inform the school office if your child in Year 5 or Year 6 is allowed to walk, cycle, scoot home on their own at the end of the day

We understand that sometimes there is no alternative to driving to school.

- Where a car must be used we ask parents to drive only part of the way, and drop their child(ren) off away from the school so that some of the journey can be walked or scooted
- If you do have to drive your child(ren) and stop in the near vicinity, please do so legally, safely and with respect for our neighbours and local residents
 - It is not acceptable to park or wait on double yellow lines or across residential driveways for any period of time.

Please note that the decision on whether a child is competent to cycle or scoot to school is for the parent(s) or carer(s) to make. The school has no liability for any consequences arising from this decision.

What we ask of pupils

- Ask your parents if you can walk, scoot or cycle to school
- Behave in a way that shows you and the school in the best light whether walking, scooting, cycling or using public transport
- Ride or walk courteously, sensibly and safely on the way to and from school
- Push bikes and scooters on school grounds
- Check that your bike or scooter is roadworthy and properly maintained
- Wear a cycle helmet
- Make sure you can be seen by using lights in the dark or bad weather and by wearing high-visibility clothing

Cambridgeshire County Council provide advice and guidance on all form of school travel [here](https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/school-transport/pre-16-school-transport) or <https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/school-transport/pre-16-school-transport>

School bus provided by Cambridgeshire County Council School Transport

As per the code of conduct issued by Cambridgeshire County Council, children should:

- find a seat quickly and remain seated and facing forward until the bus has stopped at school on the morning journey and at my designated bus stop in the afternoon.
- always wear a seatbelt where provided.
- never distract the driver or be discourteous.

In addition, an adult should collect their child from the bus at the end of the day. If a child is to walk home from the bus stop unaccompanied, parents should inform the school office, who will then inform the bus company. For safety reasons, where there is no adult to collect children, the children will be brought back to school.