



Name of Policy	<i>Protection of Biometric data policy (adopted from The Key model policy)</i>
Approved	November 2023
Date to be reviewed	November 2024
Governor Committee	Standards
Key Member of staff	Business Manager
Statutory	Yes

Duxford Church of England Community Primary School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.

Statement about the processing of biometric data

This statement confirms that, at Duxford Primary School, we do not store or process any form of biometric data, such as fingerprints or retina scans.

The governing body and data protection officer (DPO) will review this statement on at least an annual basis. The next scheduled review date for this statement is November 2024.

If the school does decide to store or process biometric data, a policy will be implemented for the processing of such data, which would be made available on the school website. Any changes made to the school's position on the processing of biometric data will be clearly communicated to all staff, parents and pupils.

If you have any questions about this statement, please contact the School Office – office@duxford.cambs.sch.uk